

GOVERNMENT OF ASSAM
DIRECTORATE OF SERICULTURE::: ASSAM

Phone No: +91 361 2362922; Fax No: +91 361 2361021; Email Id: dos.assam@gmail.com

RFT No. SDW.1230/2022-23/13 | 8092 Dated Guwahati, the 14th Oct./2022

E-TENDER NOTICE

Detailed Procurement Notice
(Two Envelope Bidding Process)

The Directorate of Sericulture, Khanapara, Assam, Guwahati-22 invites E-tendering in 2(two) Bid systems from the registered under APWD (Building) Contractors/Firms for "Construction of Boundary Wall and Earth Filling at ADS Office Dhemaji under the scheme of SOPD-G for the year 2022-23. The tender shall have to be submitted in two bid systems through e-tendering portal www.assamtenders.gov.in

- 1) The Contractors/Bidders must be registered with the E-Tendering system provider for participating in the bidding process. Detailed tender documents may be viewed and can be downloaded from website www.assamtenders.gov.in
- 2) Important dates:
 - a) Date of availability of bidding documents : 17th October, 2022 at 05.00PM
 - b) Last Date & time for online bid submission : 7th November, 2022 up to 12.30 PM
 - c) Last Date & time for hard copy submission : 7th November, 2022 up to 12.30 PM
 - d) Time & date of opening of bid : 7th November, 2022 at 2:30 PM
- 3) The *Director of Sericulture* shall not be held liable for any delay in the receipt of E-Tenders. A bidder requiring any clarification of the RFT document may visit the office for the same in Govt. Working hours. Hard copy of the RFT will not be provided by the office to the bidder.

Sdf

Director,

Sericulture, Assam, Guwahati-22

Dated Guwahati, the 14th Oct/2022

RFT No. SDW.1230/2022-23/13 (A) | 8092
Copy to:

1. The Secretary to the Govt. of Assam, Handloom Textiles & Sericulture Department, Dispur, Ghy-06 for favour of kind information.
2. The P.S to Honorable Minister, Handloom Textile & Sericulture Department, Dispur, Guwahati-6 for favour of kind information.
3. The Director, Information & Public Relations, Assam, Guwahati-06. He is requested to publish the Request for E-Tender in the widely circulated local daily newspapers in Assamese and English (one issue each)
4. The I/C Executive Engineer of this Directorate of Sericulture, Assam, Guwahati-22 for information and necessary action.
5. Publish in the Official website, i.e., www.sericulture.assam.gov.in
6. Office Notice Board.
7. Office file.

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Director

Sericulture, Assam, Guwahati-22



GOVERNMENT OF ASSAM
DIRECTORATE OF SERICULTURE::: ASSAM

Phone No: +91 361 2362922; Fax No: +91 361 2361021; Email Id: dos.assam@gmail.com

RFT No. SDW.1230/2022-23/148332

Dated Guwahati, the 14th Oct/2022

REQUEST FOR E-TENDER DOCUMENT

For Construction of Boundary Wall and Earth Filling at ADS Office Dhemaji under the scheme of SOPD-G for the year 2022-23

Instructions to Bidders

- 1) This e-tender document is in connection with "Construction of Boundary Wall and Earth Filling at ADS Office Dhemaji under the scheme of SOPD-G for the year 2022-23" as detailed in the given below:

SI No.	Name of works	Name of District	Estimated Value	Cost of Non Refundable Bid document from State Bank of India	2% E/M for General and 1% E/M for SC/ST/OBC/MOBC etc.	Time of Completion
1	Construction of Boundary Wall and Earth Filling at ADS Office Dhemaji under the scheme of SOPD-G for the year 2022-23	Dhemaji	Rs.30,00,000/-	Rs.1,000/-	Rs. 60,000/- for 2% and Rs. 30,000/- for 1%	90 (Ninety) days from the date of issue of Formal Work Order

- 2) **Preparation and Submission of Tender:** Tender shall be addressed to "The Director, Sericulture, Khanapara, Guwahati- 781022.
- Online bid submission on website www.assamtenders.gov.in is mandatory for bidders.
 - Tenders shall be submitted with affixing Court Fee stamp of Rs. 8.25 (Rupees Eight and paisa twenty Five) only.
 - 2% (Two percent) Earnest Money for General and 1 % (One percent) for SC/ST/OBC/MOBC etc. (with attested copy of Cast Certificate) should be deposited by the contractor in the form of Demand Draft from Nationalized Bank/ Scheduled Bank pledge to "The Director of Sericulture, Khanapara, Guwahati- 781022".
 - Tenders shall be submitted as per the format given at Annex-I & Annex-II, along with a copy of the RFT signed in each and every page. The Technical and the financial bid should be submitted in separate envelope marking as envelope A as Technical Bid and envelope B as Financial Bid in a sealed envelope.
 - Tender can be submitted in person on or before the due date and time specified in the Tender Notice. Such Tender should be dropped in the tender box only kept at the Office of the Directorate of Sericulture, Khanapara, Guwahati- 22. Alternatively, bidder can submit the Tender by registered post so as to reach the above address on or before the due date and time specified in the Tender.
 - Tender received after due date and time will not be considered and the office shall not be liable or responsible for any postal delays.
 - Tender shall be signed by the Bidder or a person duly authorized by the Bidder. All pages of the bid shall be signed and stamped by the authorized person to indicate that the bidder has agreed to all terms and conditions of the Tender. Overwriting, alterations, if any, in the Tender should be signed by the authorized signatory.
 - Tender not accompanied by specified documents, self declarations, signatures may be rejected by the office as non-responsive and may not be evaluated.
 - Financial bid will be evaluated for only technically responsive bidders.
- 3) **Tender validity:** The validity of the Tender and the price offered shall be for 90 (ninety) days after the deadline date specified for submission of Tender.

- 4) **Clarification** A prospective bidder requiring any clarification may visit the office during the office working hours only before the closing date and time of tender submission to get clarifications on the Tender.
- 5) **Evaluation of Tender:**
- a) The Director of Sericulture shall evaluate and compare the Tenders as per the suggestion of the Procurement Committee to be determined substantially responsive, i.e. which,
- i) are properly signed and sealed;
 - ii) have submitted the required documents and meet the criteria specified as indicated at Annex-I;
 - iii) Only unconditional tenders will be accepted (conditional Tender may be rejected).
- 6) **Award of Contract:**
- a) The Director of Sericulture will award the contract to one of the bidder amongst the substantially responsive bidders as per suggestion of the Procurement Committee after evaluation of both Technical and Financial bids.
- b) The bidder whose Tender is accepted will be notified of the Award of Contract by the Office prior to expiration of the tender validity period.
- 7) **Payments:**
- a) All payments to the successful bidder shall be made by Account Transfer only as per availability of fund.
- b) All applicable taxes (including TDS, GST, etc.) shall be dealt with as per the applicable laws of the Government.
- c) No advance payment will be considered.
- 8) Notwithstanding the above, the Director of Sericulture serves the right to accept or reject any Tenders and to cancel the bidding process and reject all Tenders at any time prior to the award of contract.



Director
Sericulture, Assam, Guwahati-22



Annex- I
Format of Technical Proposal
(To be filled up on the bidder's Letterhead)

To,

The Director of Sericulture
Khanapara, Guwahati- 781022.

Sir,

I/We am/are submitting hereunder the Technical and Financial Quote in response to your Request for Tenders (RFT) No. dated, 2022 for Construction of Boundary Wall and Earth Filling at ADS Office Dhemaji under the scheme of SOPD-G for the year 2022-23 as envisaged in the Tender. I/We have thoroughly read and understood all the terms and conditions as contained in the Tender and agree to abide by them. My/Our quoted rates are indicated separately in the Financial Proposal (as per format at Annex-II).

(A) Document/information to be submitted by the Bidder:

Sl.	Information required	Documents to be submitted as proof with the Tender in chronological order.	Bidder Comments
1.	Whether the Firm is an individual or partnership.	Declaration on the letterhead about the status of the firm.	At Appendix-.....
2.	Name of the Owner(s), Address Tel./ Mobile no. and E-mail id	Declaration in the letter head of the bidder	At Appendix-.....
3.	The Bidder should not have been blacklisted by any State/Central Govt. office/PSU.	Declaration in the letter head of the bidder	At Appendix-.....
4.	Banker's name, address & account number	Details on letterhead of the firm	At Appendix-.....
5.	Current Year Financial Soundness Certificate	Self attested copy of a certificate issued from the bidder's bank	At Appendix-.....
6.	PAN no.	Self attested copy of PAN	At Appendix-.....
7.	GST no.	Self attested copy of GST	At Appendix-.....
8.	APWD Registration	Self attested copy of APWD Registration	At Appendix-.....
9.	Labour License	Self attested copy of Labour License	At Appendix-.....
10.	ITR for last 03 (three) years	Self attested copy of ITR	At Appendix-.....
11.	Bidder's Turnover Certificate at least Rs. 50.00 (fifty) lakhs per year for last 03 (three) years	Chartered Accountant (CA) certified Statement showing the Turn over issued with UDIN number	At Appendix-.....
12.	Employee Provident Fund (EPF) Registration certificate	Self attested copy of Employee Provident Fund (EPF) Registration certificate	At Appendix-.....
13.	Bidder should have the experience of similar nature of works to Govt departments/PSU	Copies of relevant Work Orders along with letters of Completion Certificate.	At Appendix-.....

Note: The bidders shall have to provide information/document and indicate the same in the column 'Bidder's Comment'. The supporting documents/pages should be arranged as per the information sought.

Declaration:

- I/We have read and understood the detailed terms & conditions mentioned in the Tender and shall abide by it in case being invited for the award of contract.
- It is hereby declared that particulars furnished for Construction of Boundary Wall and Earth Filling at ADS Office Dhemaji under the scheme of SOPD-G for the year 2022-23 are true and correct as per my/our knowledge and belief. In the event of any particulars are found to be false, I/We shall be liable to such consequences/lawful actions as the Directorate of Sericulture, Assam wish to take.

Date:
Place

Yours faithfully,

(Signature.....)
(Name)
(Address with contact Mobile No.)

*The documents should be arranged chronologically along with content as sought for and be submitted with the RFT.

Annex- II
Format for submission of Financial Proposal
(To be filled up on the bidder's Letterhead)

To,

**The Director of Sericulture
Khanapara, Guwahati- 781022**

Sir,

I/We am/are submitting hereunder the Financial Quote in response to your Request for Tenders (RFT) no. dated, 2022 for "Construction of Boundary Wall and Earth Filling at ADS Office Dhemaji under the scheme of SOPD-G for the year 2022-23". I/We have thoroughly read and understood all the terms and conditions as contained in the RFT and agree to abide by them.

Sl No.	Name of works	Name of District	Estimated Value	Rate Quoted on Percentage (%) Basis (inclusive of all taxes & services)
1	Construction of Boundary Wall and Earth Filling at ADS Office Dhemaji under the scheme of SOPD-G for the year 2022-23	Dhemaji	Rs.30,00,000.00	

**Rate should be quoted against the Estimated value on percentage basis.*

Total amount (in Rs.).....

Total amount (in words).....

Date:

Place:

Yours faithfully,

(Signature.....)

(Name

(Address with contact Mobile No.)